

EFA's Club Licensing core process key deadlines for season 2022/23

ACTIVITY	DEADLINE
Board of Estonian FA approves the Club Licensing Regulations for UEFA Club Competitions 2022/23	05.10.2021
Licensing Manager submits information in regard of the licensing documentation to licence applicants (Regulations, core process deadlines, etc.)	08.10.2021
Licence applicants submit a written application to participate in UEFA club competitions 2022/23 and confidentiality agreements	01.11.2021
Licensing administration members submit signed confidentiality agreement letters and independence declarations	31.12.2021
Licence applicants submit the name of auditors	17.01.2022
Three- year rule information and related exception requests deadline to UEFA*	01.02.2022
EFA organises seminars to media officers, security officers, finance officers or other personnel	By 31.03.2022
Licence applicants submit legal, sporting, infrastructure, personnel and administrative and finance criteria documentation	31.03.2022
Licence applicants submit audited financial statements which are submitted to Estonian Business Register	31.03.2022
All criteria experts submit reports on licence applicants to licensing manager	15.04.2022
Licence applicants submit to licensor written representation letter prior the licensing decision	15.04.2022
Extraordinary application of the club licensing system for entering UEFA club competitions*	15.04.2022
Licensing manager submits summary reports on licensing applicants to Licensing Committee	19.04.2022
Licensing Committee decisions	22.04.2022
Licensing manager sends FIB decisions to licence applicants (3 working days from decision)	27.04.2022
Deadline for submitting written appeal on the FIB decisions (5 working days from decision)	29.04.2022
Submission of financial statements documentation via BOARD*	02.05.2022
Licensing Appeals Committee decisions (10 working days from submitting appeal)	13.05.2022
Licensing manager sends Licensing Appeals Committee decisions to licence applicants (3 working day from decision-making)	18.05.2022
Submission of licensing decisions for the participation for UEFA club competitions to UEFA*	31.05.2022
Obligation to notify licensor on any change of information previously submitted	Continuous
Obligation to promptly notify licensor on a significant change previously submitted	Continuous
Submission of monitoring documentation via BOARD as at 30 June 2022	11.07.2022
Submission of monitoring documentation via BOARD as at 30 September 2022	11.10.2022

* Deadlines set by UEFA