



ACTIVITY	DEADLINE
Board of Estonian FA approves the Club Licensing Regulations for UEFA Club Competitions 2021/22	05.10.2020
Licensing Manager distributes the prepared pack of documents to licence applicants (approved Regulations with annexes, core process deadlines, other relative documents and materials)	15.10.2020
Licence applicants submit a written application to participate in UEFA club competitions 2021/22	09.11.2020
Licensing manager sends confidentiality agreement letter to licence applicants	05.10.2020
Licence applicants submit the signed confidentiality agreement letters to Licensing managers	09.11.2020
Licensing administration members submit signed confidentiality agreement letters and independence declarations	31.12.2020
License applicants submit the name of auditor and its confirmation	15.01.2021
EFA organises seminars to media officers, security officers, finance officers or other personnel	By 31.03.2021
Licence applicants submit legal, sporting, infrastructure, personnel and administrative and finance criteria documentation	31.03.2021
Licence applicants submit audited financial statements which are submitted to Estonian Business Register	31.03.2021
Licence applicants submit to licensor written representation letter prior the licensing decision	7 days prior FIB meeting
All criteria experts submit reports on licence applicants to licensing manager	12.04.2021
Licensing manager submits summary reports on licensing applicants to Licensing Committee	12.04.2021
Licensing Committee decisions	16.04.2021
Extraordinary application of the club licensing system for entering UEFA club competitions*	15.04.2021
Licensing manager sends FIB decisions to licence applicants (3 working days from decision)	21.04.2021
Deadline for submitting written appeal on the FIB decisions (7 days from decision)	23.04.2021
Submission of financial statements documentation via BOARD*	30.04.2021
Licensing Appeals Committee decisions (10 working days from submitting appeal)	07.05.2021
Licensing manager sends Licensing Appeals Committee decisions to licence applicants (3 working day from decision-making)	12.05.2021
Submission of licensing decisions for the participation for UEFA club competitions to UEFA	31.05.2021
Obligation to notify licensor on any change of information previously submitted	Continuous
Obligation to promptly notify licensor on a significant change previously submitted	Continuous
Submission of monitoring documentation via the CL/FFP IT solution as at 30 June 2019	09.07.2021
Submission of monitoring documentation via the CL/FFP IT solution as at 30 September 2019	08.10.2021

\* UEFA deadlines